

Senior Analyst, Gender Equity Policy Institute Los Angeles, California

Location:

Remote or Hybrid

Position Classification:

Full-time / Exempt

Compensation range:

\$70,000 – \$80,000

Posted:

June 4, 2024

Position Overview

The [Gender Equity Policy Institute](#), a nonprofit organization dedicated to advancing gender equality in the United States through research and policy development, has an immediate opening for a Senior Analyst. Applications will be accepted on a rolling basis until the position is filled.

This position is an excellent opportunity to contribute to innovative, impactful research that influences national and state policymaking, as well as to be part of a collaborative and creative research team at a growing equity organization.

The primary responsibilities of the Senior Analyst are to identify, assess, and analyze data, primarily from large public data sources. The Senior Analyst will also assist with literature reviews and the preparation of tables, graphs, and data visualization. Responsibilities may also include assistance with focus groups, survey research, and/or policy analysis in support of the Institute's focus on the gendered impacts of federal and state public policy.

The ideal candidate will have a background in data analysis, with a strong passion for applying their skills to address social inequities. They are technically proficient and understand gender issues and intersectionality. They are committed to the Institute's approach for advancing gender equity in the United States. Excellent organizational abilities and written and oral communication skills are required.

About Gender Equity Policy Institute (GEPI)

The Gender Equity Policy Institute accelerates gender equality in the United States through data-driven applied research, strategic advocacy, and policy development. We are the first U.S. nonprofit dedicated to gender mainstreaming, a whole-of-government, all systems approach to ending systemic intersectional gender inequity. We specialize in data-based gender impact assessments and conducting research and trainings on the best practices for advancing gender equity across a broad range of issues, such as climate change, housing, and immigration. You can review our work [here](#).

Working at GEPI offers a dynamic and collaborative environment, where individuals passionate about driving social change and advancing gender equity can make meaningful impact. Our team members

engage in cutting-edge research, collaborate with policymakers, and contribute to innovative policy solutions aimed at addressing systemic inequalities. We offer fully remote work from anywhere in the U.S., enabling our team members to achieve their professional goals while also maintaining their personal well-being.

Essential Duties and Responsibilities

- Conduct quantitative and qualitative research and analysis, with a focus on data analysis
- Collect and analyze data to assess the impact of public policies on women and LGBTQ+ people
- Produce custom statistics and data sets
- Conduct literature and desk reviews
- Contribute to GEPI reports, briefs, memos, data briefs, presentations and other public-facing publications
- Provide technical assistance to the Institute's policy team

Qualifications: *Required*

- Strong quantitative skills, including an ability to use statistical programs to organize and analyze large amounts of data
- Training and experience with analysis of microdata, including the use of statistical software such as Stata or R.
- Experience using U.S. federal data sources
- Excellent written and oral communication skills
- Ability to independently plan, prioritize, and balance projects while collaborating effectively in a team environment
- Excellent critical thinking and problem-solving skills
- Excellent attention to detail
- Experience with MS 365
- Must be authorized to work for any employer in the U.S.
- Commitment to Gender Equity Policy Institute's mission and values

Qualifications: *Preferred, but not required*

- A strong statistics competency
- Understanding of econometric techniques
- Proficiency in R
- Familiarity with U.S. policy debates on a range of issues
- Experience in intersectional gender analysis and/or gender policy

Education and Prior Work Experience

A Bachelor's or Master's degree in relevant social science discipline (economics, statistics, data science, public health, public policy, etc.) is required. Demonstrated advanced coursework or 2 years of work experience in data science or statistics is required. Candidates with a Bachelor's degree must have at least two years of relevant work experience or be able to demonstrate successful completion of graduate level coursework or certificates in statistics or data analysis. ABDs and recent PhDs will also be considered for the position, and the salary may be adjusted commensurate with that candidate's experience.

Compensation

The salary range for the position is \$70,000 to \$80,000, commensurate with experience. GEPI offers an excellent benefits package, including generous paid time off, a 401K with employer match, medical and vision insurance, flex time, and paid parental leave. We observe a 36-hour work week.

Location

Gender Equity Policy Institute's office is located in the Los Angeles Cleantech Incubator in the Arts District of Los Angeles, California. We support fully remote, hybrid, or in-person work. Team members are currently working hybrid in Los Angeles and remote across the United States.

To Apply

Please submit a c.v. or resume, along with a cover letter highlighting your relevant experience and skills and explaining your interest in working at Gender Equity Policy Institute. You may use the submission platform here, or if you receive this ad via other means, you may email your application to: careers@thegepi.org with Senior Analyst Position in the subject line. Applications will be reviewed on a rolling basis. Applications without a cover letter will not be considered.

The Gender Equity Policy Institute is an equal opportunity, fair chance, affirmative action employer committed to building a diverse and inclusive workforce. All qualified applicants will be considered for employment without regard to race, color, creed, national origin, sex, age, disability, marital status, sexual orientation, gender identity, military status, prior history of arrest or conviction, caregiver status, or other categories protected by law.